



# Council

Monday 9<sup>th</sup> December  
2013  
7.00 pm

Council Chamber  
Town Hall  
Redditch

**REDDITCH** BOROUGH COUNCIL

*making  
a  
difference*

[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council's Website:  
[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact  
Ivor Westmore  
Democratic Services**

**Town Hall, Walter Stranz Square, Redditch, B98 8AH  
Tel: (01527) 64252 (Extn. 3269) Fax: (01527) 65216  
e.mail: [ivor.westmore@bromgroveandredditch.gov.uk](mailto:ivor.westmore@bromgroveandredditch.gov.uk)**

# Welcome to today's meeting.

## Guidance for the Public

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### **Agenda Papers**

The **Agenda List** at the front of the Agenda summarises the issues to be discussed and is followed by the Officers' full supporting **Reports**.

### **Chair**

The Chair is responsible for the proper conduct of the meeting. Generally to one side of the Chair is the Committee Support Officer who gives advice on the proper conduct of the meeting and ensures that the debate and the decisions are properly recorded. On the Chair's other side are the relevant Council Officers. The Councillors ("Members") of the Committee occupy the remaining seats around the table.

### **Running Order**

Items will normally be taken in the order printed but, in particular circumstances, the Chair may agree to vary the order.

**Refreshments** : tea, coffee and water are normally available at meetings - please serve yourself.

### **Decisions**

Decisions at the meeting will be taken by the **Councillors** who are the democratically elected representatives. They are advised by **Officers** who are paid professionals and do not have a vote.

### **Members of the Public**

Members of the public may, by prior arrangement, speak at meetings of the Council or its Committees. Specific procedures exist for Appeals Hearings or for meetings involving Licence or Planning Applications. For further information on this point, please speak to the Committee Support Officer.

### **Special Arrangements**

If you have any particular needs, please contact the Committee Support Officer.

Infra-red devices for the hearing impaired are available on request at the meeting. Other facilities may require prior arrangement.

### **Further Information**

If you require any further information, please contact the Committee Support Officer (see foot of page opposite).

### **Fire/ Emergency instructions**

If the alarm is sounded, please leave the building by the nearest available exit – these are clearly indicated within all the Committee Rooms.

If you discover a fire, inform a member of staff or operate the nearest alarm call point (wall mounted red rectangular box). In the event of the fire alarm sounding, leave the building immediately following the fire exit signs. Officers have been appointed with responsibility to ensure that all visitors are escorted from the building.

**Do Not stop to collect personal belongings.**

**Do Not use lifts.**

**Do Not re-enter the building until told to do so.**

The emergency **Assembly Area** is on **Walter Stranz Square**.





# Council

9<sup>th</sup> December 2013

7.00 pm

Council Chamber Town Hall

## Agenda

### Membership:

Cllrs:	Wanda King (Mayor)	Carole Gandy
	Pat Witherspoon (Deputy Mayor)	Adam Griffin
	Joe Baker	Bill Hartnett
	Roger Bennett	Pattie Hill
	Rebecca Blake	Roger Hill
	Michael Braley	Gay Hopkins
	Andrew Brazier	Alan Mason
	Juliet Brunner	Phil Mould
	David Bush	Brenda Quinney
	Michael Chalk	Mark Shurmer
	Simon Chalk	Yvonne Smith
	Greg Chance	Luke Stephens
	Brandon Clayton	Debbie Taylor
	John Fisher	Derek Taylor
	Andrew Fry	

<p><b>1. Welcome</b></p>	<p>The Mayor will open the meeting and welcome all present.</p>
<p><b>2. Apologies</b></p>	<p>To receive any apologies for absence on behalf of Council members.</p>
<p><b>3. Declarations of Interest</b></p>	<p>To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.</p>
<p><b>4. Minutes</b> (Pages 1 - 12) Chief Executive</p>	<p>To confirm as a correct record the minutes of the meeting of the Council held on 14<sup>th</sup> October 2013.  <b>(Minutes attached)</b></p>
<p><b>5. Announcements</b></p>	<p>To consider Announcements under Procedure Rule 10:</p> <ul style="list-style-type: none"> <li>a) Mayor's Announcements</li> <li>b) Leader's Announcements</li> <li>c) Chief Executive's Announcements.</li> </ul> <p>(Oral report)</p>

<p><b>6. Questions on Notice</b> Chief Executive</p>	<p>No questions have been submitted to date under Procedure Rule 9.2.</p>
<p><b>7. Motions on Notice</b> (Pages 13 - 14) Chief Executive</p>	<p>To consider the following Motion submitted by Councillor Bill Hartnett:</p> <p>Freedom of the Borough.</p> <p>(Motion attached)</p>
<p><b>8. Executive Committee</b> (Pages 15 - 46) Chief Executive</p>	<p>To receive the minutes and consider the recommendations and/or referrals from the following meetings of the Executive Committee:</p> <p><u>15<sup>th</sup> October 2013</u></p> <ul style="list-style-type: none"><li>• There are no matters requiring the Council's consideration – the two recommendations included within these minutes were both the subject of the Council's Urgent Business procedures in order to expedite the business.</li></ul> <p><u>12<sup>th</sup> November 2013</u></p> <p>Matters requiring the Council's consideration include:</p> <ul style="list-style-type: none"><li>• Redditch Borough Council Response to the Greater Birmingham and Solihull Local Enterprise Partnership Spatial Plan for Recovery and Growth Consultation Draft</li></ul> <p><u>26<sup>th</sup> November 2013</u></p> <p>Matters requiring the Council's consideration include:</p> <ul style="list-style-type: none"><li>• Redditch United Football Club – Ground Relocation</li></ul> <p>(Reports and decisions attached.)</p> <p><b>(Minutes circulated in Minute Book 5 – 2013/14)</b></p>

## 9. Regulatory Committees

Chief Executive

To formally receive the minutes of the following meetings of the Council's Regulatory Committees:

Audit & Governance Committee - 26<sup>th</sup> September 2013

Licensing Committee - 11<sup>th</sup> November 2013

Planning Committee - 23<sup>rd</sup> October 2013

Standards Committee - 24<sup>th</sup> October 2013

**(Minutes circulated in Minute Book 5 – 2014/15)**

## 10. Urgent Business - Record of Decisions

Chief Executive

To note the following decision taken in accordance with the Council's Urgency Procedures since the last ordinary meeting of the Council:

1. Use of Housing Revenue Account Reserves to Fund Activity as a Syndicated Partner in the Government Mortgage Rescue Scheme within the Borough

(Deputy Chief Executive / Executive Director, Finance and Resources)

Consideration was given to a proposal that the Council become a syndicated partner in the Government Mortgage Rescue Scheme. There was a need to get the agreement for funding of this Scheme approved as soon as possible in order that the Council might maximise the opportunity to access the very significant grant funding available through the HCA.

**RESOLVED that**

**authority be delegated to the Executive Director of Finance and Resources and the Head of Housing Services to use up to £400,000 from Housing Revenue Account Reserves for the Government Mortgage Rescue Scheme and support.**

**(Council Decision)**

2. Voluntary and Community Sector Grants Programme 2014/15

(Deputy Chief Executive / Executive Director, Finance and Resources)

Consideration was given to agreeing the Voluntary and Community Sector Grants Programme prior to it being publicly launched towards the end of October. The deadline for applications through the Grants process is 4<sup>th</sup> December 2013. An urgent decision was required in order that the Council might maintain its timetable for the Grants Programme and ensure that voluntary and community sector groups have the opportunity to apply for and potentially gain funding through this process in time for the coming financial year.

**RESOLVED that**

**the following themes and percentages of funding be allocated for the 2014/15 voluntary and community sector grants process: (see report for details on themes: these themes link into the Strategic Purposes for Redditch Borough Council – See chart - Appendix 1 to the Executive Committee report)**

- **Independent Communities = £130,000**  
– see 3.3.1
- **Community Development = £ 55,000**  
– see 3.3.2
- **Thriving Communities = £ 20,000**  
– see 3.3.3
- **Community Welfare = £ 20,000**  
– see 3.3.4
- **Stronger Communities Grant Programme = £ 15,000**  
– see 3.3.5
- **£1,000 be allocated from the Grants budget for the use by the Grants Team to deliver:**
  - a) **networking and promotional events;**
  - b) **advertising and communication support;**
  - c) **newsletters.**

**(Council decision)**

(No separate reports attached)



<b>11. Urgent Business - general (if any)</b>	<p>To consider any additional items exceptionally agreed by the Mayor as Urgent Business in accordance with the powers vested in her by virtue of Section 100(B)(4)(b) of the Local Government Act 1972.</p> <p>(This power should be exercised only in cases where there are genuinely special circumstances which require consideration of an item which has not previously been published on the Order of Business for the meeting.)</p>
<b>12. Exclusion of the Public</b>	<p>Should it be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to any items of business on the grounds that exempt information is likely to be divulged it may be necessary to move the following resolution:</p> <p><b>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, the public be excluded from the meeting for the following matter(s) on the rounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (<i>to be specified</i>) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</b></p> <p><b>[Subject to the “public interest” test, information relating to:</b></p> <ul style="list-style-type: none"><li>• <b>Para 1 – <u>any individual</u>;</b></li><li>• <b>Para 2 – <u>the identity of any individual</u>;</b></li><li>• <b>Para 3 – <u>financial or business affairs</u>;</b></li><li>• <b>Para 4 – <u>labour relations matters</u>;</b></li><li>• <b>Para 5 – <u>legal professional privilege</u>;</b></li><li>• <b>Para 6 – <u>a notice, order or direction</u>;</b></li><li>• <b>Para 7 – <u>the prevention, investigation or prosecution of crime</u>;</b></li></ul> <p><b>may need to be considered as ‘exempt’.]</b></p>

# Council

9<sup>th</sup> December 2013

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(Note: Anyone requiring copies of any previously circulated reports, or supplementary papers, should please contact Committee Services Officers in advance of the meeting.)

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